



Health Services
LOS ANGELES COUNTY

September 26, 2008

**Los Angeles County
Board of Supervisors**

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To: Each Supervisor

From: John F. Schunhoff, Ph.D.
Interim Director

SUBJECT: CONTRACT SOLICITATION LIST CLARIFICATION

The September 16, 2008 Board meeting included a Department of Health Services (DHS) item requesting approval to extend the Department's medical transcription services agreements pending completion of a competitive solicitation. In considering the item, the Board discussed a list of DHS contracts which had been provided to Supervisor Molina, based on her request. During the Board discussion, the Department was asked to verify the list for completeness. This memo is to clarify the purpose and update the content of that list.

DHS provided the list of contract solicitations to Supervisor Molina's office in response to a request for a list of DHS contracts that are overdue for Requests for Proposals (RFP). The list reflected only current contract solicitation workload through 2010, i.e., only those contracts where DHS has determined that formal solicitations will be conducted.

To compile the list of contracts and extensions, DHS reconciled an internal contract database to specific Board actions and hard copy files. The attached list, including some updates, identifies the contracts that will require a solicitation or sole source extension during the next two years.

Please note that this list does not reflect all upcoming expiring contracts that may require Board approval. For example, based on the nature of the service and/or the provider, a solicitation process is not warranted for many agreements with hospitals (e.g., bioterrorism, trauma centers), other government agencies, Medi-Cal managed care program providers, etc.

We are working with County Counsel to determine the most effective solicitation methods to handle the large volume of contracts in a timely fashion. In the event that we identify any contract missing from this list, or determine that additional time will be necessary to complete solicitation processes, we will advise your Board accordingly.

Please call me if you have any questions, or your staff may contact Kathy Hanks, Director, Contract Administration and Monitoring at (213) 240-7819.

JFS:kh

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

DEPARTMENT OF HEALTH SERVICES CONTRACTS AND GRANTS DIVISION
SUCCESSOR CONTRACT SOLICITATIONS AND POSSIBLE SOLE SOURCE EXTENSIONS
As of September 26, 2008

Contract(s)	Current Expiration Date	Solicitation Type	Facilities/ Program Office	Status/Issues	Target Board Agenda
Interpreter Network Membership (HCIN)	Expires 11/30/08	Sole Source	All	Membership and connection to network of other agencies interpreters supports video/voice interpreter pilot project. Will extend to 6/30/09 to be co-terminus with pilot.	10/21/08
Patient Safety Net System (Universal Health Consortium)	Expires 12/31/08	Sole Source	All	Sole source memo pre-negotiation memo issued for new contract.	11/08
Radiology & TeleRadiology (2 contracts) *	One expires 11/18/08 (will extend to 12/31/08) 2 nd contract expires 12/31/08	RFSQ Non Prop A	All except LAC+USC	RFSQ released 9/3/08 SOQs received 9/24/08 and under review. Resultant contract will be only 1 year.	12/2/08 (or sooner)
Urgent Care Physicians at MLK MACC (CEP)	Expires 11/30/09	RFSI Prop A	MLK MACC	RFSI in management review process. Release targeted 10/1/08.	12/2/08
Medical Waste Removal (Stericycle) *	Expires 12/31/08 Needs extension to 6/30/09	TBD Non Prop A	All	RFSQ draft has been submitted for management review and needs reworking. Contract extension necessary to complete solicitation process.	11/08 for ext
Ophthalmic Diagnostic Photography Services (Bio-graph)	Expires 12/31/08	Sole source Non Prop A	Harbor MLK-MACC LAC+USC	Contract was to be completely phased out before term ended. Services were brought in house at 1 facility but services are still needed for 3 facilities.	11/08
Hematology/Pathology Services & Consultation* (UCLA)	Expires 12/31/08 Extension to 6/30/09	RFSQ Non Prop A	OV-UCLA	Services to be included in RFSQ for Lab Services that is being revised. Needs extension to be co-terminus with other Lab Services Contract.	11/08
Case Management Services for the Access to Housing for Health Pilot (Homeless Health Care Los Angeles)	Expires 12/31/08 Will extend 1 year	Sole Source	All	Extension recommended ensuring provision of case management services for continuing pilot.	11/08

DEPARTMENT OF HEALTH SERVICES CONTRACTS AND GRANTS DIVISION
 SUCESSOR CONTRACT SOLICITATIONS AND POSSIBLE SOLE SOURCE EXTENSIONS
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Contract(s)	Current Expiration Date	Solicitation Type	Facilities/ Program Office	Status/Issues	Target Board Agenda
Intra-Aortic Balloon Pump & Clinical Perfusion Technician Services * (HCSG)	Expires 1/31/09	RFI Non Prop A	Harbor	RFI released. 3 Responses received timely, 1 qualified. Will recommend agreement with qualified vendor.	1/8/09
Prosthetics & Orthotics Master Agreements (13 contracts)	Expires 2/28/09	RFSQ Non Prop A	All Hospitals & MACCs	RFSQ draft to County Counsel 9/29/08. Release targeted 10/17/08.	1/09
Recuperative Care Services for Homeless Clients (JWCH Institute)	Expires 2/28/09	RFI Non Prop A	All	RFI necessary to determine if other providers available. At agreement award in June 2007 JWCH was only provider available.	1/09
Landscape Service (Desert Haven)	Expires 2/28/09 Delegated authority to extend mo-mo to 8/31/09	TDB	High Desert Health System	Anticipate extending contract. Services are provided via Contractor's training program for handicapped persons. The Welfare and Institutions Code allows for contracts with non-profits operating community rehabilitation programs without bidding.	TBD
Scanning Services (RCI Imaging)	Expires 3/31/09	IFB Non Prop A	Harbor Rancho	IT working on scope of services for department wide scanning efforts. May need to bid this separately.	2/09
Shuttle Bus	Expires 3/31/09	IFB Non Prop A	LAC-USC	IFB drafted and in management review. Release targeted 10/08.	2/09
Health Care Plan & Commercial Insurance Services	Expires 3/31/09	RFP Non Prop A	HSA	RFP released 8/19/08. Proposals received 9/25/08. Evaluations in process.	2/09
Out of State Medicaid Billing Services	Expires 3/31/09	RFP Non Prop A	HSA	RFP draft in process. Release targeted 10/08. Proposal deadline targeted 12/08.	2/09
Temporary Medical Personnel- Certified Registered Nurse Anesthetist (4 contracts)	Expires 4/30/09	RFSQ Non Prop A	All	Acquisition strategy and planning in process.	3/09

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Contract(s)	Current Expiration Date	Solicitation Type	Facilities/ Program Office	Status/Issues	Target Board Agenda
Laundry	Expires 5/31/09	RFP Non Prop A	All Hospitals, MACCs	RFP released 7/22/08. Proposals due 9/30/08.	3/09 (or sooner)
Laboratory Services (4 contracts) *	Expires 6/30/09	RFP Non Prop A	All	RFP initially submitted for management review. Staff reworking as a RFSQ.	5/09
Diagnostic & Therapeutic Srvs (3 contracts)	Expires 3/31/09 With delegated authority to extend to 6/30/09	TBD Non Prop A	High Desert Health System	Currently 3 sole source contracts. Will release RFI to determine if other providers available in area.	5/09 (or sooner)
Dietary Services & Cafeteria Concessions *	Expires 6/30/09 Except LAC+USC 9/30/09	RFP Prop A & Non Prop A (concessions)	All	RFP draft in process. Release targeted 11/08.	6/02/09
Asset valuation Services (Huron)	Expires 6/30/09	RFP Non Prop A	HSA	Previously sole source contract. Acquisition strategy and planning in process.	5/09
Various Equipment Maintenance Contracts	Expires 6/30/09	RFP Non Prop A	Various	Acquisition strategy and planning in process.	5/09
Preventive Maintenance & Repair Contracts (So Cal Boiler & Pouk & Steinle)	Expires 6/30/09	TBD Non Prop A	Rancho Harbor	Bid or can ISD provide? Boilers and high voltage electric service (Boiler – Harbor and Rancho) (P&S is only Rancho will add Harbor)	TBD
Pharmacy Benefit Management Services	Expires 6/30/09	RFP Non Prop A	CHP	Need acquisition strategy and planning meeting with OMC staff.	5/09
Urgent Care Services	Expires 6/30/09	TBD Prop A	Hubert H. Humphrey CHC	Need acquisition strategy and planning meeting.	5/09
Temporary Medical Personnel- Physician Anesthesiology (3 contracts)	Expires 6/30/09	TBD Non Prop A	Various	Need acquisition strategy and planning meeting to discuss all temporary medical personnel agreements.	5/09
Interpreter Call Center (PHFE)	Expires 6/30/09	Sole Source	Rancho	2 year pilot project started 6 months late so this might be extended for 6 months to 12/31/09 to complete pilot.	5/09

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Patient Satisfaction Surveys (Press Gainey)	Expires 6/30/09	TBD Non Prop A	Various	Need acquisition strategy and planning meeting.	5/09
Specialty Medical Services Contract Program for Physicians & Nonphysician Medical Personnel (Various)	Expires 6/30/09	N/A	All	Solicitation not feasible. Anticipate contract program will be extended for both Prop A and Prop A exempt contracts.	5/09
Specialty Medical Services Hospitalist Agreement (UCLA)	Expires 6/30/09 Extension TBD	N/A	Rancho	Has customized terms and conditions that differ from current delegated authority agreements (see prior line). Will extend if facility still needs services.	TBD
Landscape Services (Accent) Plus services provided thru ISD contracts	Expires 12/31/08 Delegated authority to extend mo-mo to 6-30-09	RFP Prop A	Harbor	RFP redrafted and submitted for management review. Single RFP will cover multiple facilities with right to make one or multiple contract awards.	5/09
Landscape Services (Far East – 4 contracts)	Expires 9/30/09	Combine with prior	Various	Combine with prior.	
Landscape Services (PBMS)	Expires 9/30/09	Combine with prior	Rancho	Combine with prior.	
Landscape Services (Mariposa)	Expires 12/31/10	Combine with prior	LAC+USC	Combine with prior.	
Housekeeping Services	Expires 8/31/09 + 6 months to 2/28/10	RFP Prop A	20+ facilities including DPH	Acquisition strategy and planning in process.	8/09
Therapeutic Hemapheresis Services (3 contracts)	Expires 8/31/09	TBD Non Prop A	Various	Need acquisition and planning meeting.	7/09
Medi-Cal Recovery Services (2 contracts)	Expires 8/31/09	RFP Non Prop A	HSA	Need acquisition planning meeting.	7/09

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Medical Transcription Services *	Expires 9/30/09	RFP Prop A and Non Prop A	All	Draft RFP being revised based on management review. Target RFP release 12/08.	8/09
Dental Services (Feldman)	Expires 9/30/09 + 6 one month	RFP Prop A	H. Claude Hudson CHC	Initiate acquisition planning in early 2009	8/09
Radiology & TeleRadiology (Longer range solution)	New 1 year contract will expire 12/31/09	RFP Prop A?	All	Prop A issues to be resolved.	11/09
Lithotripsy & Percutaneous Nephrostolithotomy Services	Expires 12/31/09	TBD	All	Initiate acquisition strategy and planning in early 2009.	11/09
Managed Care Information System	Expires 12/30/09	RFP Non Prop A	OMC	RFP issued 5/08, responses received 8/08, currently in evaluation process.	2 nd quarter 2009
NCQA Accreditation Project Consulting Services (Syntro Limited)	Expires 12/31/09	TBD	OMC	Determine if contract services still necessary and if so initiate acquisition planning in early 2009.	TBD
Delinquent Account Collections (USCB)	Expires 12/31/09	RFP Non Prop A	HSA	Initiate acquisition planning in early 2009.	11/09
Quadramed	Expires 12/31/09	Sole Source	All	Extension planning in process.	TBD
Medical Research & Education	Expires 12/31/09	Sole Source	LAC+USC	Sole source no cost contract for space usage. Will extend if necessary.	TBD
Recuperative Care Services for Homeless Clients (JWCH)	Expires 1/31/10	RFI Non Prop A	All	RFI necessary to determine if other providers available. At agreement award in JWCH was only provider available.	TBD
Health Services For Project 50 Participants (JWCH)	Expires 3/31/10	Sole Source	All	TBD	TBD

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Various Equipment Maintenance Contracts	Expires various dates 6/30/10 7/31/10 12/31/10	RFP Non Prop A	All	Initiate acquisition planning in mid 2009.	TBD
Various Temporary Medical Personnel Contracts	Expires 6/30/10	TBD Non Prop A	All	Initiate acquisition planning in early 2009.	TBD
Healthy Way LA (28 contracts)	Expires 6/30/10	TBD	All	Initiate acquisition planning in late 2009.	TBD
Family Planning Program (2 contracts)	Expires 12/31/10	TBD	All	Initiate acquisition planning in early 2010.	TBD
21 Ambulance Contracts	Expires 12/31/10	TBD Non Prop A	EMS	Initiate acquisition planning in early 2009.	TBD

Notes

* Solicitation overdue

Solicitation Type Legend

IFB: Invitation for Bids

RFP: Request for Proposals

RFSQ: Request for Statement of Qualifications (used to obtain multiple vendors for as-needed master agreements)

RFI: Request for Information (used to determine if potential contractors are available)